

## **MEMBER AT LARGE**

### **Executive Board Position**

#### **Summary:**

Member at Large is appointed by the President and has been, traditionally, the immediate Past President. If the immediate Past President is not available to serve, the current President may appoint another Club member who has served on the Executive Board and who is experienced and well versed in the workings of the Board. Member at Large attends all Board Meetings and is a voting member of the Executive Board.

#### **Position Requirements:**

- Immediate Past President of the Club, or member with multiple years of experience with the Executive Board
- Tact and common sense that will enable the Member at Large to advise the President in best practices, when and if dissention or difficult/unpleasant Board member interactions arise during the Board term
- Consensus building skills and a positive, creative attitude with regard to challenges and problem solving

#### **Responsibilities:**

Serve and support the current President and offer the President advice and wisdom based on the Member at Large's past Board experience and interactions.

#### **Reminders:**

All Board members:

- Must submit all expenses for reimbursement by the Treasurer before the end of ANC's fiscal year.
- Are expected to attend board meetings, usually on the first Wednesday morning of the month.
- Are expected to provide training for their positions when the incoming board takes office.
- Should respond ASAP to all inquiries from other members, potential members and Board members.
- Should periodically post information on the Club website and weekly newsletter pertinent to the position.